The International Studies Major Peer Advisor is an integral part of the IS advising team, providing one-on-one and small group advising to prospective and declared IS Majors. Peer Advisors share information about classes and resources on campus through workshops and advising sessions. Additionally, they assist the Advisors with other projects as needed. Being a Peer Advisor is a great opportunity to develop transferable leadership and communication skills. A key aspect of this position is communication as the Peer Advisor is responsible for social media, marketing, presenting workshops, and publishing the weekly newsletter. Applicants must be capable of working autonomously and be comfortable taking initiative to start new projects, streamline processes, and contribute to the improvement of the IS Major.

**COMMITMENT:** This position begins in early April, 2016 and continues through the academic year, with possibility of extension into subsequent academic years. The Peer Advisor will work approximately 3-4 hours/week with the current Peer Advisor for the duration of the Spring 2016 semester with hours scheduled between 8:30 am and 5:00 pm Monday through Friday. For the Fall 2016 semester, the Peer Advisor will work 8-10 hours/week.

**COMPENSATION:** Starting hourly wage is $9.50.

**PREFERRED QUALIFICATIONS:**
- Declared International Studies Major in good standing who has studied at the UW-Madison for at least two semesters by the end of the spring 2016 semester
- Understanding of and/or willingness to learn about Letters and Science breadth requirements, general education requirements, how to read DARS reports, and requirements of the International Studies major
- Ability to work with a broad range of undergraduates and transfer students from many different cultural, economic, and ethnic backgrounds
- Commitment to service, inclusiveness, and confidentiality
- Proven ability to listen attentively, speak and write clearly, and problem solve
- Ability to work independently and as part of a team
- Ability to lead workshops with 10-40 students
- Demonstrated initiative and creativity
- Ability to manage multiple projects simultaneously in a fast-paced environment
- Familiarity with MS Office, WordPress, and social media

**TO APPLY:** Submit a cover letter, resume, and contact information for 2 references as ONE PDF to: krbrown7@wisc.edu. Please indicate Peer Advisor in the subject line. Emailed applications only.

**DEADLINE:** March 25th, 2016

*NO APPLICATIONS BY HARD COPY; EMAILED APPLICATIONS ONLY PLEASE*